

To: King, John Paul[king.john@epa.gov]
Cc: King, John Paul[king.john@epa.gov]
From: r1.facility@epa.gov
Sent: Fri 3/22/2013 1:58:17 PM
Subject: Facilities Conference Room Reservation - Confirmation

John Paul King CPI (617)918-1295

For Your Information

You have reserved

Room: 0631, Mount Roosevelt (6th Floor),
with a start date and time of 04/04/2013 01:00PM
and an ending date and time of 04/04/2013 03:00PM

Purpose: Merrimack Station Update

Setup:

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Additional Room Information:

Map Link: [http://r1-gis-web.r1.epa.gov:9876/cfdocs/r1apps/map\\_floor.cfm?jack=6-73](http://r1-gis-web.r1.epa.gov:9876/cfdocs/r1apps/map_floor.cfm?jack=6-73)  
Room 0631 Mount Roosevelt (6th Floor)  
Room Phone: 617-918-2734  
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If you have any questions or need to modify your reservation,
please contact the Facility Help Desk at 8-2000.

Please contact Sylvia Estabrook 8-8332 or OEME Facilities 8-8350 for Lab Conference Room changes.
Please contact Rosa Beato 8-1940 or Nick Muniz 8-1914 for Info Center Training Room changes.

EPA New England's Green Team presents:

Green Meetings Tips - What you can do to make your meeting green at
http://r1-gis-web.r1.epa.gov:9876/oarm/ems/data/GreenMtg_Tipsheet.pdf

Additional information for Chelmsford Lab Conference Room:

<http://r1-gis-web.r1.epa.gov:9876/oeme/data/ConferenceRoomsInstructions.pdf>

Thank You.

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